



## Titusville 21<sup>st</sup> Century Community Learning Center Behavior Management Policy

Child's Name: \_\_\_\_\_

The staff of The Titusville 21<sup>st</sup> Century Community Learning Center program request that you take the time to discuss this information with your child prior to his/her enrollment in the program. It is important that both you and your child understand and agree to this policy.

It is understood that during your child's participation in the program, staff members are in charge and are to be treated with courtesy and respect. Likewise, staff members will also give courtesy and respect to the children who abide by the behavior policy. It is important that your child understand that any rules and/or instructions given by a staff member are to be followed.

Disrespect to any Titusville 21<sup>st</sup> Century Community Learning Center staff will not be tolerated. *The behavior rules of the Titusville 21<sup>st</sup> Century Community Learning Center program are as follows:*

- Follow all directions given by instructors.
- Treat others as you would like to be treated. Be polite.
- Respect others and the property of others.
- Everyone must help set up and clean up.
- Always get permission from an instructor before leaving an area.
- Disorderly conduct to include obscene language, teasing, bullying, threatening or fighting will **not** be tolerated under **any** circumstances!
- No talking while the teachers or other staff is talking.
- Personal music players and cell phones are NOT permitted to be used during after-school Titusville 21<sup>st</sup> Century Community Learning Center program hours.
- For those children riding 21<sup>st</sup> Century Learning Center busses, all bus rules and regulations must be followed accordingly. Disruptive behavior on the bus will **not** be tolerated and will result in your child's termination of bus riding privileges.

Titusville 21<sup>st</sup> Century Community Learning Center program sites and staff will not be responsible for lost, stolen, or misplaced personal items. Children should **not** bring personal items with them during after-school program hours.

In the event of inappropriate and/or disruptive behavior of the rules and regulations listed above, the following procedure will be followed:

- Staff will give the child a specific warning about the observed behavior. The child may be removed from the remainder of that activity or the rest of the day's activities.
- Upon a second occurrence, the child will be removed from the program for one week.
- If the same behavior occurs a third time, the child will be removed from the program for the remainder of the school year.

**I have read and agree to this policy. I will discuss it with my child. Please sign below and *ALSO* have your child sign this behavior policy agreement.**

Name(print) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Child's Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_